

17th September 2018

Dear Councillor

You are summoned to a meeting of the:

Town Development Committee
on Monday 24th September 2018 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

Cllr Brett (East)	Cllr Robbins (East)
Cllr Davis, Vice Chairman (East)	Cllr Nicklin (ex officio, Chairman of SPRWG)
Cllr Fraser (West)	Bill Parks (external representative)
Cllr Fryer (Broadway)	Len Turner (external representative)
Cllr Macfarlane, Chairman (West)	

Copied to all other members for information.

Members of the public are welcome to attend meetings of the Council and its Committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FILCM
Town Clerk

A G E N D A

1. **Apologies for Absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Town Development Committee (TD) meeting held on Monday 4th June 2018; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 4th June 2018.

TD/18/12.1 refers: To add markings on the exit from Waitrose to protect pedestrians. A member of the public has raised concerns that sight lines are poor and that markings are needed to stop cars before reaching the pavement section.

4. **Chairman's Announcements**

To note any announcements made by the Chair.

Standing Orders will be suspended to allow for public participation.

5. **Public Participation**

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

Standing Orders will be reinstated following public participation.

6. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

7. **Closed Circuit Television (CCTV) Working Group**

The CCTV meeting which was to be held on 12th June 2018 was cancelled owing to a lack of business.

8. **Spatial Planning Review Working Group (SPRWG)**

Cllr Nicklin, Chairman of the SPRWG to provide an update.

9. **Town Community Speed Watch**

To receive an update from Cllr Davis, Warminster's Community Speed Watch Champion.

10. **Town Litter Champion**

To receive an update from Cllr Jefferies, Warminster's Litter Champion. **(See attached officer report).**

11. **Community Area Transport Group (CATG)**

The notes from the CATG held on 7th June 2018 are attached for Members perusal. **(See attached).** The next meeting of the CATG will be on Thursday 27th September 2018, 10am at the Fire Station, Warminster.

Additional items for members to consider for referral to future CATG meetings:

- 11.1 Several Residents of Norridge View** have raised safety concerns regarding the exit from Norridge View into Grovelands Way. They report that vehicles, including vans, cars and private hire vehicles are parking in Grovelands Way (sometimes for days at a time) up to the junction, which severely restricts visibility when exiting. The suggestion is that the double yellow lines should be extended to include both "shoulders" of Norridge View at the junction with Grovelands Way, unless members can suggest an alternative method for resolving this problem.
- 11.2 Reference 6561: Bath Road request for a 20mph speed limit:** Church Street/Bath Road runs through a heavily populated residential area which includes a boarding school where the campus is split by the road, therefore students are habitually using the pavements and pedestrian crossing during the day and into evening. There is a bend in the road by the school and it has been reported that parked cars have had their wing mirrors clipped. The speed limit is currently 30mph, however, there is a request to consider reducing the speed limit to 20mph along this stretch. **This issue has been with CATG for some while and is returning to members for a current view on how they wish to proceed.**
- 11.3 Reference 6519: Malvern Close road sign:** The close sign was removed approximately three months ago and has disappeared. The request from residents is that it be replaced.
Members to resolve on how to proceed.
- 11.4 Boreham Fields footway and parking improvements:** New kerbing and the resurfacing of the footway area outside the shops has been completed. To fund the works the CATG originally allocated a total of £7,000 with a 25% contribution from the town council (£1,750). Unfortunately, the need to maintain access to the shops, particularly the convenience store meant that Ringway had to change their work operations. Wiltshire Council also had to pay the standing charge of £894.00 for the road markings. This has resulted in out-turn costs of £9368.33, an increase of some 29%.
- Unfortunately, the CATG will have to bear these additional costs.
- The CATG are asking members to consider increasing the Town Council's contribution from £1,750 to £2342.08, an increase of £592.08. The CATG apologises to members for asking for this increased contribution, but the CATG budget is under severe pressure this year owing to the large number of agreed commitments.
- Members to consider the request to increase the Town Council's contribution from £1,750 to £2,342.08 and to resolved accordingly.**
- 11.5 Exiting from the Downlands Estate onto Copheap Lane.** A resident has raised concerns regarding difficulties in exiting from this estate, and other residential areas along the lane, owing to the volume and speed of traffic. This is exacerbated by poor sight lines and during mornings and evenings there is a significant increase in traffic. The request is for a speed indicator device. **(See attached).**
- Members to consider the request and to resolve on the best way forward.**

11.6 Reference 6362: Farmers Hotel roundabout: Following an accident a request has been received for traffic calming measures at the roundabout. It is understood that the recovery vehicle driver who attended the recent accident, observed that the area was prone to collisions. The accident has been reported to the police and also on the Wiltshire Council app. Of note, the road markings are very worn at this roundabout.

Members to consider the matter and to resolve on the best way forward.

11.7 Reference 6591: Drop kerbs request, Willow Crescent, East End Avenue: A request has been received for dropped kerbs to be installed to allow disabled access at two locations; the end of Willow Crescent on the footpath leading to the nature reserve, and at the end of East End Avenue, The Ridgeway footpath leading to the Lake Pleasure Grounds.

Other areas on the CATG requesting drop kerbs:

5808 Masefield Road: Shelly Way to Victoria Road

6148 Thornhill Road: There is a drop kerb on the east side of the entrance to Tesco Express car park on Thornhill Road, but no on the west side. Residents would like the kerb dropped on the west side to assist with crossing for disability scooters, buggies etc.

The CATG has requested that members forward all dropped kerb requested to their next meeting for consideration en bloc. TD members to consider the above requests and to agree on, and prioritise, other areas for consideration by the CATG on 27th September 2018.

11.8 Crossing opposite 43 Portway leading to Bartholomew Lane: Cllr Fryer has raised concerns regarding the number of lorries approaching from the north which are choosing to pass the traffic island on the wrong side. It is suggested that this is occurring because there is no parking on the north-west side of the island, the right-hand side of the road therefore appears wide and avoids the chicane. Any vehicle parking on the east side near the island exacerbates the situation. Cllr Fryer has requested that the problem of lorries passing the island on the wrong side be examined. **(See attached photograph).**

Members to consider the request and to agree how best to proceed.

11.9 Reference 5866 Lower/Upper Marsh Road Warminster speeding concern: There has been a request for speed humps and the matter has been considered by the CATG who have referred the issue back to members requesting specific and clarifying information regarding this request.

11.10 Victoria Road/Masefield Road roundabout and Broadway roundabout, directional signs to the rugby club: This matter was referred by members to the CATG. The latter have considered the request and have agreed that it does not fall within their remit, therefore the issue is returned to the Town Council. Previous signage requests such as this have been resolved by the Town Council paying a contribution towards the signage, with the club paying the balance. Costings are awaited from Wiltshire Council's Mark Stansby.

Members to consider the request and to decide on any further action.

12. South West Operational Flood Working Group

To note any further updates from Cllr Fraser.

13. Town Centre Survey Reports 2018

Members have been forwarded the final version of the Warminster Town Centre Business Premises Survey 2018 together with a Report which Mr Len Turner has produced, giving a comparison of the results from 2011 to 2018.

Members to note the report's contents and to consider how this information can be utilised by the Town Council.

14. Warminster Common

Members to note the attached paper from Mr Nigel Linge MBE WM. **(See attached).**

15. Regeneration Working Group (RWG)

The working group met on 7th September 2018 to refresh the previous regeneration project work, and to receive guidance on the way forward. Tim Martienssen, Wiltshire Council's Economic Development & Planning Director and Matthew Croston, Strategic Programme Manager apprised the group of the research material available to date and it was agreed to meet again on the 24th October to decide on the best way to proceed.

To note.

16. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

THIS PAGE LEFT BLANK

Town Development Committee: 24th September 2018

Item 10. Town Litter Picks: update

The Community Litter Picks are gaining interest. When the new dates and areas are advertised on social media residents are responding in increasing numbers. The map in the Civic Centre continues to draw attention and is a good source of both gaining new volunteers, and information on litter hotspots within Warminster. In addition, it is proving to be a good vehicle to publicise our progress to date.

- We started with nine volunteers on 23rd June three of whom were councillors, and we collected nine bags of rubbish at The Avenue.
- Numbers grew; 14 people volunteered on 4th August for the litter pick on West Street and Pound Row. We collected 15 bags of rubbish including weeds.
- As a direct result of these activities and the Council's publicity, two volunteers litter picked the Christchurch area on 18th and 25th July having borrowed litter pickers and bags from us. They collected 11 bags of rubbish.

We now have 22 people on our volunteers contact list and more on social media who come along to help but have chosen not to register their details.

The next litter pick will target the Christchurch area on 6th October; this has been identified as a hotspot for rubbish.

A community partnership litter pick will take place when we team up with Selwood Housing on 3rd November in the Portway Lane area. Selwood Housing will also be advertising through their social media and displaying posters in the blocks of flats.

We will need as many volunteers as possible; it is a wide area to cover and the community will appreciate any time you can give.

Every year we take part in the Minster Church Christmas Tree Festival this year we are promoting the Community Litter Pick and making a tree from recycled materials.

THIS PAGE LEFT BLANK

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION TRACKER/ NOTES LOG					7 th June 2018
	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
1.	Attendees and apologies				
	Present:	Cllr Andrew Davis (Chair), Andrew Cumming (Upton Lovell PC), Mike Perry (Bishopstrow PC), Len Turner (Warminster & Villages Community Partnership), Vanessa Sturmey (Heytesbury Imber and Knook PC), Fiona Fox (Warminster TC), Denise Nott (WC), David Searle (Longbridge Deverill PC) Bridget Beattie, (Upper Deverills PC) Bill Parks (WC) Martin Rose (WC)			
	Apologies:				
2.	Notes of last meeting				
		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 8th February 2018</p> <p>The Link can be found at:</p> <p>Warminster Area Board Minutes 8th February 2018</p>			

	Item	Update	Actions / Recommendations	Priority 1= High 2=Low	Who
3.	Financial Position				
		<p>The current balance for the Warminster CATG for 2018-19 up to and including the 31st May 2018 is £12,331.63.</p> <p>Allocation £15,226.00 for 2017/18. Current balance of £12,331.63 includes carry over commitments from 2017/18 which are as follows:</p> <ul style="list-style-type: none"> • Boreham Fields Footway improvements • Townsend Chitterne 20mph coloured surfacing • The Close Warminster footway improvements • Longhedge Whitbourne Springs Two way traffic sign • Bishopstrow Village gates • Ad-hoc Lining works Knook camp 	Noted by group		
4.	Update on Top 5 Priority Schemes NOTE: Items shown in GREY are live Priority 1 issues where orders have been issued but works are awaiting start				
a)	3954 / 4185 The Close	<p>Meeting held on 14th October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr & Mrs Angus McAfee 16 The Close and Peter Miles and Elaine Holloway 15 The Close have sent details of</p>	<p>Works programmed for 25th June for 10 days. Note Cost increase due to requirement for gatemen at point of temp closure.</p>	1.	

		<p>near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.</p> <p>17/10/17 Meeting remains unarranged with both waste (to discuss commercial bins) and local residents to discuss proposed footway improvements.</p> <p>08/02/18 Meeting with FF of Warminster Town Council MR recommends amended option B – to reduce impact of footway widening on road space for deliveries. This option will increase footway width and reduce effect of camber adjacent to Old Fire Station. NOTE: Increase in cost from £6000 to £8300 due to temporary road closure</p> <p>Occupants of #15 and 16 The Close to be informed of decision.</p>			
b)	<u>4538</u> Boreham Fields	<p>Request for review of parking arrangements outside retail units</p> <p>MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards.</p> <p>29/03/17 Agreed new Priority 1. Agreed to retain parallel parking arrangement, resurface footway and replace damaged kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council.</p>	Works programmed 4 th June for 5 days	1.	MR

		<p>12/07/17 Design work ongoing. Indicative costs £6k. Town Council has agreed their 25% contribution based on costs of £6k. Project to go forward.</p> <p>08/02/18 Design work ongoing. Works during spring / summer 18. Note there will be additional costs of £1000 required for these works</p>			
c)	<p>5230 Whitbourne Springs/ A362 junction</p>	<p>At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.</p> <p>29/03/17 Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits. Action - CPC to liaise with Longleat Estate.</p> <p>12/07/17 Cost of required topo survey £1250</p> <p>New Priority 1 - CATG agreed to fund subject to confirmation of 25% Parish Council contribution.</p> <p>05/10/17 Topo cost increase to £1350. 25% contribution agreed by PC topo survey received. Design options to be prepared when time permits.</p> <p>08/02/18. On hold pending Priority 1 allocation.</p> <p>Design work to be progressed when time permits</p>	Design work at junction to be progressed in readiness for substantive bid during summer 2018	1	MR
d)	<p>5232 Longhedge Whitbourne Springs</p>	<p>Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a</p>	Order issued awaiting implementation.	1.	MR

		<p>normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system.</p> <p>Priority 1 Minor signing improvement Inc. additional 2 way traffic warning sign Approx. £250.00. Agree to fund subject to agreement of 25% contribution from Parish council</p> <p>05/10/17 Works to be programmed. Most likely autumn 17</p> <p>MR – update 08/02/18. Order issued awaiting implementation</p>			
e)	5151 Bishopstrow	<p>Request for White gates at both ends of the village street</p> <p>29/03/17 Site visit required to assess siting options – MR.</p> <p>02/7/17 Site visit undertaken. Village gates can be accommodated at southern terminal point. At northern end space on nearside by village nameplate. Cost installed £900 per gate 1.0m wide. £1000 per gate 1.5m Additional cost if signing changes required.</p> <p>12/07/17 JA to invite rep from PC to next mtg and inform re: likely costs.</p> <p>05/10/18 CATG have offered 2 gates only; £2k; £1500 from CATG; £500 from Bishopstrow Parish Meeting.</p> <p>MR – update 08/02/18 Order for gates to be placed shortly</p>	<p>Works Complete but residual issues remain re. Position and signs. Report back progress to next meeting.</p>	1.	

f)	5334 Satnav issues directing vehicles through Corsley back roads	<p>Longleat traffic following satnav trying to access Longleat down Fuzzy Hill lane from its junction with the A362. This involves going across the Dertford X roads and then past Wardens Farm back onto the main Geys Hill lane. The lane is single track and very steep the vehicles are often RVs or caravans and the crossroads is unexpected for those coming from outside the area</p> <p>12/07/17 - MR to investigate and report back to group.</p> <p>MR – update 05/10/17 Suggest sign 'single track road with plate 'no access for Longleat traffic'</p> <p>MR – update 08/02/18 Order Issued Implementation spring 18</p>	Works Complete. To be removed from next tracker document.		
g)	5729 Hospital of St John, Heytesbury	<p>05/10/17 Request for dropped kerb – No further details provided. MR to speak to requester</p> <p>MR update 08/02/18 Awaiting confirmation of dropped kerb site from PC Drop kerbs required on one side of junction only. Estimated cost £900</p> <p>MR to undertake site visit with PC</p> <p>Priority 1</p>	Site visit undertaken. Site outside highway extents and under private ownership. CATG funds cannot be used. PC informed and awaiting feedback. Allocated funds of £900 to be returned to pot and scheme removed from priority 1. Remove from next tracker document.		MR

5.	Priority 2 / Other highway Issues under consideration				
a)	4089 Woodcock Road	<p>No priority allocated. Previous substantive scheme undertaken.</p> <p>Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metro count undertaken by St Georges School.</p> <p>Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative.</p> <p>MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.</p> <p>29/03/17 Issue still on hold pending requirement for Kingdown School to update travel plan. Issue to remain on hold.</p> <p>On hold. No further action at this stage pending update of school travel plan</p> <p>12/07/17 Town Council may approach military at Battlesbury Barracks to seek the free dedication of the verge are opposite Kingdown school (north side) to enable improvement work. Town Council to action.</p> <p>05/10/17 Meeting agreed to make live as an issue again and keep on the tracker.</p> <p>MR update 08/02//18 - On hold. No further action at this time</p>	<p>CATG has agreed not to progress this issue any further. Close down issue (inform requesters) Remove from next tracker document.</p>	2.	

		Town Council to liaise with military to investigate possibility of free dedication of land opposite Kingdown School. Check with Fiona Fox			
b)	3611 Chapmanslade, High Street	<p>Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC</p> <p>CATG suggested "Advisory 20mph" scheme as part of TAOSJ. MR to send policy to Chapmanslade PC.</p> <p>MR update 15/09/16 Meeting held with J House in August to discuss options for improvement.</p> <p>MR update 17/03/17 - Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barbers Farm development and possible Section 106 monies. 29/03/17 - Issue to remain on hold.</p> <p>MR 08/02/18 On hold. No further action at this stage</p> <p>MR 31/05/18. Traffic calming proposal submitted by developer but deemed unsuitable. Further discussion with developer and PC required</p>	No further action for CATG at this stage. Close down issue, inform requester and remove from next tracker document.		

c)	4694 Bath Road Warminster	<p>Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.</p> <p>Site meeting with WTC and Bill Parks remains outstanding. MR to arrange.</p> <p>12/07/17 Meeting between MR / BP to be arranged.</p> <p>MR – update 05/10/17 Meeting to be arranged.</p> <p>MR update 02/08/18 On hold. No further action at this stage</p>	No further action for CATG at this stage. Close down issue, inform requester and remove from next tracker document.	2.	
d)	5096 Vicarage Street.	<p>Request for speed monitoring and implementation of physical traffic calming measures with the enforcement of penalties for traffic violations.</p> <p>29/03/17 Metro count request to be issued. Location -close Emwell Street Junction; Action MR / Vicky Oates.</p> <p>17/10/17 Metro count request issued. Awaiting results. MR – update 05/10/17 Mean = 22.3 mph 85% Speed = 25.5 mph</p> <p>05/10/17 Metro count placed nr Emwell St. MR has asked for SDR to be attached to lighting column to get better indication of speed in correct area.</p> <p>08/02/18 SDR by Wren House Eastbound towards TC Mean = 23 mph, 85% Speed = 26 mph</p> <p>Westbound (towards Bypass) Mean = 23 mph 85% Speed = 29 mph Len Turner and Cllr Davis to take to Town Development meeting to look at other options</p>	No further action for CATG at this stage. Matter will be examined as part of new TC request for 20mph limit on West Street, Vicarge St, and Pound Row. Close down issue, inform requester and remove from next tracker document.	2.	

e)	5112 Beech grove Warminster	<p>Traffic not obeying Access Only restriction speeding a danger to road occupants and playing children. Request for greater Police enforcement.</p> <p>29/03/17 Issue to be referred to WTC Town Development Committee in first instance.</p> <p>17/07/17 Letter received from MP dated 16/06</p> <p>£7k of CATG monies already spent on Beech grove Bill & Jacqui take to NTG Community to discuss with NTG No Entry' from Copheap Lane End could be considered subject to agreement with local residents.</p> <p>05/10/18 Bill Parks / Jacqui Abbott to raise at NTG.</p> <p>08/02/18 MR update 31/01/18 Issue on hold. JA took to the NTG meeting but police have not been in attendance</p>	Police enforcement issue. No further action for CATG Close down issue, inform requester and remove from next tracker document.	2.	
f)	5167 Marsh St.	<p>Request for Raised ridge at Marsh St. / Mount Lane junction.</p> <p>29/03/17 Action - MR to undertake site visit and report back to CATG.</p> <p>12/07/17 JA Go back and ask for more details from requester. Give details to Cllr Andrew Davis.</p> <p>31/01/18 JA did speak to correspondent but issue remains unclear from telephone conversation. There is a need to meet with the correspondent at the site to understand the issue.</p>	On hold pending clarification of the issue from requester. Final attempt to be made by JA to arrange site meeting. If not resolved by next meeting the issue will be closed down and the requester informed.	2.	JA

		MR update 08/02/18 On hold pending clarification of the issue from requester. JA to visit with MR or AD			
g)	5286 Speeding Deverill Road Warminster	<p>Speeding traffic in Deverill Road, Traffic using this stretch of road are speeding coming of the bypass and still doing approx. 60mph and from other direction coming up hill from Fore Street speeding up hill and then keeping speed up to the bypass. Speeds need to be checked between lamp posts No.50 and No.55.</p> <p>12/07/17 Metro Count to be organised MR</p> <p>MR – update 05/10/17 Awaiting metro-count results</p> <p>MR – update 08/2/18 Deverill Rd NB Mean = 31.4mph, 85th percentile = 36mph</p> <p>Deverill Rd SB Mean 31.2mph, 85th Percentile – 35.6mph</p> <p>CSW team is being organised</p>	CSW being organised. No further action for CATG. Close down issue, inform requester and remove from next tracker document	2	MR
h)	5404 Foreminster Court onto Fore Street exit visibility	<p>Parking issue. As you exit the off-street parking at Foreminster Court onto Fore Street Warminster BA12 8DA there is a significant amount of vehicles parked on the side of the road. This makes it very difficult to exit onto the road safely as you have to edge your car out into the road to be able to see both ways. This has got significantly worse as an old car garage has recently been turned into flats on this road leading to an increase in the amount of vehicles needing to park nearby.</p> <p>12/07/17 JA to send WR1 form to requester. Town Development committee to discuss also.</p>	'H' bar marking to be tried. On ad hoc road marking list for 2018/19. Likely summer 18. CATG to move to Priority 1 and allocate £500 for all ad-hoc markings in Warminster area	2	JA/ FF

		<p>05/10/17 For agenda on next Town Development Committee</p> <p>MR – update 08/02/18. On hold awaiting further instructions.</p> <p>MR to undertake site visit.</p>			
i)	5406 Smallbrook Lane exit onto B4314	<p>Exit from Smallbrook Lane is extremely dangerous. Due to lack of visibility due to parked cars white vans. Speed of cars using the B4314. A calming measure on the B4314 is required, cars are not adhering to the 30mile speed limit and even if they are you are still not visible exiting the lane. Needs traffic reducing to one lane with - narrowing chicanes allowing residents to exit safely. A notice to say that there is a hidden exit.</p> <p>12/07/17 - White hatching has been installed previously MR to view.</p> <p>MR – update 05/10/17. Further Site visit undertaken. Isolated traffic calming features in vicinity of junction not feasible. Hidden exit sign not permissible. Extensive waiting restrictions is the only option but would remove nearly all on-street parking provision Town Development Committee decided not to pursue – Wilts Council in agreement – take off list</p> <p>MR to look at costs of moving 30mph VAS to nearer Smallbrook Lane.</p> <p>MR update 08/02/18. Relocation of VAS sign closer to Smallbrook Road approx. cost £1200. New sign not possible under current policy.</p> <p>Issue to go to next Town Development Committee for discussion 8.2.18</p>	<p>No further action for CATG. Close down issue, inform requester and remove from next tracker document</p>	2	

		MR update 31/05/18. Awaiting feedback from Warminster TDC. Note email from Smallbrook Lane resident dated 21/5/18 following recent incident			
j)	5568 Whitfield Close / Woodcock Road	<p>05/10/18 Request for dropped kerbs onto Woodcock Road from Whitfield Road site. Request for 20mph along Woodcock Road</p> <p>08/02/18 2no. sites adjacent to access to Whitfield Close. West site. Length of new footway and 2 no. sides of dropped kerb estimate £3500. East site 1 no side possible Cost £900. On hold.</p> <p>31/05/18 Verges adjacent either side of both entrances to Whitfield Close not within highway boundary, which means construction of a footway link and dropped kerb is not possible. The only remaining option is for dropped kerb access on the opposite side (south)</p>	Issue to be combined with issue 6146. Letter from Parvis Khansari to Andrew Murrison MP dated 5/4/18.	2.	
k)	5752 High Street Maiden Bradley	<p>Request for traffic calming and 20mph limit on the High St. Maiden Bradley.</p> <p>08/02/18 JA send Leanne Homewood's details for CSW 7.5 tonne weight limit dependent on A350 /A303 improvements (Highways England)</p>	Metro count request made. Awaiting results.	2.	MR
l)	5756 Boreham Road Warminster	Issues with ongoing speeding and parking problems along Boreham Road. An increase in commercial vehicles parking on Boreham Road has exacerbated the difficulty exiting both Rock Lane and Smallbrook Lane. Request for an extension of double lines on Boreham Road on the Western side of the	Waiting restriction request. No further action for CATG. Close down issue, inform requester and remove from next tracker document	2.	

		entrance to Rock Lane and relocation of VAS to a point further east nearer to the Smallbrook Lane Junction. 08/02/18 - JA to Send WR1 Form to requester			
m)	5757 King Street / Brook Street, Warminster	Speeding concerns. Request for metro-counts	Metro count request made, awaiting results	2.	MR
n)	5808 Masefield Rd (Shelly Way to Victoria Road)	Request for dropped kerbs across side roads (off Masefield Road) between Shelly Way to Victoria Road. 08/02/18 2 sites (2 no. pairs) Maybe gather together and prioritise, under "drop kerbs" Needs to go to Warminster Town Development Committee	Awaiting update from Warminster TDC. CATG minded to collate all dropped kerb requests (see issue 6148 and allocate as priority 1. TBA at next meeting.	1.	FF
o)	5866 Lower / Upper marsh Road Warminster	Speeding Concern. Request for speed humps. 08/02/18 Requires further information – to go to Warminster Town Development Committee	Awaiting update from Warminster TDC	2.	FF
p)	5965 Bishopstrow village	Speeding concern & conflict at narrow section in village. Possible signs and road markings. 08/02/18 MR to draw up proposal / cost and present at next meeting.	Move to priority 1 Outline design to be prepared and costed and presented to next meeting.	1.	MR
q)	5990 Deverills Road to A350	Deverills road off of the A350 after the Lower Pertwood Farm entrance. Loss of Control. Request for warning signs. 08/02/18 Confusion re: relevant parish council. Brixton Deverill PC to be contacted to ascertain if they support	Upper Deverill PC do not support this request as reflectors have been added to fence post on bend. No further action for CATG. Close down issue, inform requester and remove from next tracker document	2.	

6.	New issues submitted since previous meeting.				
	Item	Issue	Actions / Recommendations	Priority 1= High 2=Low	Who
r)	6148 Thornhill Road, Warminster	There is a dropped kerb on the pavement on the east side of the entrance to the Tesco Express car park in Thornhill Road but not on the west side. Residents would like the kerb dropped on the west side to assist with crossing for disability scooters buggies etc.	To be combined with issue 5808 (see above) and discussed at next meeting.		
s)	6079 Willow Crescent, Warminster	Speeding concern, request for speed humps. NOTE - Cul-de-sac	Not supported by WTC. No further action for CATG. Close down issue, inform requester and remove from next tracker document		
t)	6084 Victoria Road Masefield Road roundabout and Broadway roundabout	The directional signs to Warminster Rugby Club at Folly Lane are unclear as they refer to Sports Field. There are signs at Victoria Road and in the vicinity of the Broadway roundabout.	MR to speak to Mark Stansby. Full cost would be borne by requester.		
u)	6085 Weymouth Street, Warminster.	CCTV have asked the Town Council to investigate the possibility of installing a new lighting column. Weymouth Street east side in the vicinity of KS bar by Burtons entrance to Chinns Court. https://www.google.co.uk/maps/ NOTE - Overhead cables	Lighting levels to be assessed by Atkins and matter reported back to next meeting.		
v)	6086 Bartholomew Lane at the junction with Portway, Warminster	A recent incident in Bartholomew Lane at its junction with Portway highlighted the fact that no street name at this junction meant emergency services were unable to find the lane when a member of the public had collapsed there. https://www.google.co.uk/maps	Street nameplate agreed by CATG. Move to Priority 1 and allocate £300.	1.	MR
w)	6135 Cobbett Place, Warminster	Bad parking in the lay-by at Cobbett Place means that emergency vehicles cannot access the entrance to Cobbett House. I would like the Council to white line the lay-by so that people park better potentially allowing more cars to park there.	Not supported by WTC. No further action for CATG. Close down issue, inform requester and		

		Also to hatch the area close to Cobbett House so people do not park there at all. https://www.google.co.uk/maps	remove from next tracker document		
x)	6146 Woodcock Road	A safe crossing place is needed for residents of the two residential parks in Woodcock Road - Woodcock Park and Whitfield Close - and residents of Woodcock Gardens. The north side of the road has no pavement and to cross to the south side at Highbury football ground is very dangerous because of the speed of traffic from Imber roundabout. Many of the residents are elderly with disabilities. On-road parking at Highbury on Saturdays exacerbates the issue. See issue 5568 above.	See Issue 5568 above. Note issue re. highway boundary. Owners of Whitefield close residential park would be required to fund improvements within their own boundary		
y)	6147 Chapel St.	Yellow lining was approved in 2016 outside garages in Chapel Street that belong to residents of Fore Street. Wiltshire Councils consultation received opposition to this so the lining was not carried out although the Council was not notified of this. The resident who submitted the WR1 is continuing to have problems with being blocked in her garage so is not happy with the outcome. We are referring this back to CATG to request either a white bar line or to ask CATG to offer an alternative solution. https://www.google.co.uk/maps/	'H' bar added to ad-hoc lining request for 2018/19. See issue 5404. P1	1.	
z)	6165 The Close	The Close as a rat run through to the high street. Speeding vehicles are a constant danger to our elderly residents many are profoundly deaf and noisy exhausts cause noise pollution at all times of the night and day and disturb our residents. The have been many incidents of motorists driving the wrong way down The Close thus causing a danger to pedestrians	Not supported by WTC. No further action for CATG. Close down issue, inform requester and remove from next tracker document		
aa)	6240 Westbury Road Warminster	Speed concerns. Request to reduce speed limit from 40mph to 30mph. https://www.google.co.uk/maps/	Presentation given by Mr Taylor, resident of Westbury Road. MR provided response. Metro count request issued and results to be reported to		

			next meeting where a decision will be made.		
bb)	6244 6245 The Deverills	Traffic problem in the Deverills whenever the A350 is closed or blocked. At such times A road traffic is diverted through the villages and particularly along a single lane road in Monkton Deverill. We would like Road Closed except for access signs at both ends of the B3095 whenever there is a planned closure of the A350. When there are traffic accidents and sudden road closures on the A350 and A303 we would like Not suitable for diverted Traffic signs on the B3095 at Longbridge Deverill and at Mere.	PC to contact Joanne Heal re. network management issues		
cc)	6253 A362 Corsley Heath	Request signing lining adjustment and pavement improvement. These would improve pedestrian and joining driver's lines of sight. In addition the apparent narrowing of the road would slow vehicles. See also issue 6262. New informal crossing by bus stop.	Issue to be moved to priority 1. Plan and costing to be prepared when time allows. No allocation made at this stage. Note topo survey likely for bus stop area.	1.	
dd)	6262 A362 Corsley Heath	Support for the outline plan agreed with the Chief Traffic Officer described above and forwarding to CATG for action.2. Consideration of a direct grant to contribute to the provision of Speed Indicator Devices moveable between Corsley Heath and Lane End. Total estimated cost including the devices the emplacement of 4 posts by Highways and the training of 2 individuals to move and maintain the devices 6200.3. The Police to support the community on enforcement issues re speeding and the weight limit.	Noted. Cllr Davis confirmed that PC can seek grant from AB for provision of SID		
ee)	6261 Sand St Longbridge Deverill	Speeding on Sand street Longbridge Deverill through the 30mph section from the A350 heading to Sutton Veny. It is a constant problem for residents and pedestrians. The place best to place monitoring would be after the bridge by Frog Lane.	Metro count required. Form issued to PC		MR

ff)	6265 Hollybush Road Portway	Request Double yellow lines from Portway Lane into Hollybush Lane and around the bend to the junction with Medicott House.	Enforcement issue. Matter to passed to parking services for action		
gg)	6296 Weymouth St / High St Market Place Warminster	Request for MOVA upgrade to traffic signals at the Weymouth Street junction in Warminster to increase traffic flow and reduce delay / congestion in town centre. .	TC to write formally to WC re. this issue. To be closed down and removed from tracker		
hh)	6318 Codford Village	Speeding on roads within the Village. Carry out a metro count on the affected roads to see if Community Speed Watch would be the solution.	Jacqui Abbott to issue metro count request form to PC		JA
ii)	6341 Upton Lovell	Whenever there is an accident on the A36 in the vicinity of Codford or Upton Lovell the latter village becomes a rat-run for all diverting traffic. We do not want to spoil the village with extra signage and traffic calming measures.	Review of pinch point and 'S' bend in village to take place when time permits		MR

7.	Confirmation of Priority 1 Schemes (Max 5# to be progressed)
	<ul style="list-style-type: none"> 1. 5230 Whitborne Springs / A362 junction improvements 2. 6147 / 5404 Ad hoc lining works Warminster 3. 6253 - A362 Corsley Heath signs / Road markings, buildout by Bus stop. (note topo required) 4. 6086 Bartholomew Lane Street nameplate 5. 5965 Signs / Road markings Bishopstrow
8.	<p>Any Other Business:</p> <ul style="list-style-type: none"> 1. Lining changes A36 / Knook junction . Issued under recent ad-hoc order but may require road space booking with HE 2. Longbridge Deverill x-roads. Concerns expressed about access / egress arrangement at filling station. PC will be required to speak to owners direct. <p>Footway Repairs – Nothing to report.</p>
9.	Date of Next Meeting: 27th September 10am Warminster Fire Station

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£11,784.06**. See **APPENDIX 1**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

APPENDIX 1

Warminster CATG	7th June 2018	
BUDGET 2018-19	£15,226.00	CATG ALLOCATION 2018-19
	£12,246.35	2017-18 underspend (includes unspent commitments from 17/18)
	£2,075.00	Warminster TC for the Close footway
	£1,750.00	Warminster TC for Boreham Fields
	£89.00	Corsley PC -Longhedge Signs / Arrows
	£546.59	Bishopstrow PC Village gates
	£89.00	Corsley PC - Longhenge / Whitbourne
	£121.38	Corsley Fuzzy Hill Signs
	£75.00	WTC street nameplate Bartholomew Way
	£0.00	Bishopstow signs and road markings. TBC
Total Budget 2018-20	£32,143.31	
Commitments carried forward previous years		
The Close Warminster footway improvements	£8,300.00	Commitment from 2017/18. Cost Increase to £8300
Townsend Chitterne 20mph coloured surfacing	£1,216.91	Commitment from 2017/18 for outstanding coloured surface
Ad-hoc Lining works Imber Road / Knook camp	£500.00	Monies for Knook Camp. To be programmed
Warminster Boreham Fields Footway / parking changes	£7,000.00	Likely cost increase due to additional works by Newsagents.
Longhedge Whitbourne Springs Two way traffic signs /arrows	£356.00	Commitment from 2017/18
Bishopstrow Village gates	£2,186.34	Commitment from 2017/18
Ad hoc lining works in Warminster Area	£500.00	Foreminster Court, Chapel Street
Street Nameplate Bartholomew Way	£300.00	
Bishopstrow Village signs and road markings	£0.00	Cost to be established.
A362 Corsley Heath Signs / Road markings buildout by Bus Stop		
Total commitment 2018-19	£20,359.25	
New Schemes 2018/19		
Remaining Budget 2018-19	£11,784.06	
Completed schemes		

THIS PAGE LEFT BLANK



THIS PAGE LEFT BLANK

Warminster Common - Agenda Notes for Town Development Meeting

All rights of Common were extinguished by the Warminster & Corsley Inclosure Act of 1780, however Warminster Common remained the name of the settlement south of Fore Street.

The 1780 Act also retained the original Workhouse (now the Snooty Fox) and an allotment of land for the use of the parish of Warminster. Decisions on its use were to be made by the Overseers of the Poor (now Wiltshire Council) and the Parish in Vestry Assembled (now the Town Council).

The Tynings Allotments (from old English to Enclose (Tynan)) retain the original use while the Bradley Road red brick "council houses" and the Heathlands estate have been allocated as social housing. In the late 1990s Warminster Town Council, working with the Warminster Open Space Protection Society (WOSPS). Claimed the remaining land as a Town Green (known locally as "the Common"). The area having been used by the population of the area for lawful sports and pastimes, as of right, for more than twenty years.



The Original Workhouse Allotment

Town Greens are protected by the Inclosure Act of 1857 and the Commons Act of 2006. Actions that would deny the use of the Common e.g. fences are unlawful. This is why Wessex Water were not allowed to trench across the Common but have to bore under it and were not allowed to build their operating compound on the football pitch.

West Wits District Council (WWDC) agreed an effective site maintenance Plan with WOSPS. A 2 acre area of maintained grass was laid between the Heathlands, the allotments and South Street while a football pitch was provided at the Bypass end of the Common. A Biodiversity Strip around the boundary of the Common was separated from the central Meadow by a wide perimeter path cut by the gang mowers that mowed the maintained grass and the football pitch. That mowing stopped bracken, brambles and nettles spreading onto the meadow,

The central meadow is mown for hay once a year by Mr Paul Hurd of Longbridge Deverill.

However, since Wiltshire Council took over the site is no longer anywhere near as well maintained.

Volunteers have been involved on the Common since the campaign to save it from development started in the mid 1990s. The brief explains how volunteers have improved access at the Common cleared the adjoining overgrown byway Warminster 89 on the west and south of the Common and explains their work to stop fly tipping on the arc of tarmac road beside the Bradley Road Bypass Bridge.

THIS PAGE LEFT BLANK

Warminster Town Council

From: [REDACTED]
Sent: 27 May 2018 21:57
To: Warminster Town Council
Subject: Warminster TC :: Website contact form

Follow Up Flag: Follow up
Flag Status: Completed



Thank you for contacting Warminster Town Council.

Your message, shown below, has been received successfully.

These are the details you provided on **27th May 2018 at 9:56 pm**

Your name: [REDACTED]

Your email: [REDACTED]

Your address: [REDACTED]
Warminster

Your telephone: [REDACTED]

Your message: I am a resident of The Downlands estate in Warminster. I am very concerned about the increasing danger of exiting on to Copheap Lane.

The traffic along Copheap Lane is getting heavier and many vehicles are exceeding the 30mph speed limit. The line of sight along Copheap Lane is also poor, especially to the left towards the Imber Road where the lane bends leftwards. If you are trying to turn right out of The Downlands to travel towards the Westbury Road, you have very little time to make your exit. Frequently, I have tried to pull out, and been forced to stop half way across the road as a vehicle has whooshed round the bend at speed.

The situation is worse in the mornings and evenings, and also mid-afternoon at school pick-up time. Many commuters and locals use Copheap